

EXHIBIT F - APPLICANT INFORMATION

EMPLOYER PULL NOTICE SYSTEM

*Instructions: Departments must provide this information to prospective employees who would be required to participate in the DMV Employer Pull Notice System.*

TO: APPLICANTS FOR POSITIONS COVERED UNDER THE DEPARTMENT OF MOTOR  
VEHICLES EMPLOYER PULL NOTICE SYSTEM

FROM: Office of the Vice Chancellor--Administration

The California Vehicle and the Public Utility Codes require the University to participate in the Department of Motor Vehicle's Employer Pull Notice System (EPN). This system provides employers information about employee convictions of traffic violations and any action the DMV takes against driver licenses and special certificates.

The job you are applying for is included in the EPN System. If you are hired for this job, the University, as your employer, will receive notices from DMV whenever you have been convicted of any moving vehicle violation, both on and off the job. DMV will also inform the University of any action it takes against your driver license or any special certificate or permit.

If you are hired for this job, your department will be required to keep a confidential file on your driving record. Information received through the EPN System may be used as a basis for disciplinary actions up to and including dismissal. Each time your department is notified of conviction for a driving violation or action against your license, you will be counseled and may be subject to other personnel actions. If the University determines that you have a poor driving record, or your DMV point total equals or exceeds that which the DMV considers "negligent", the University can no longer employ you as a driver.

As an employee covered under the EPN System, you would be responsible for maintaining in good standing your driver license and any certificate or permit needed to do your job. You would also be responsible for notifying your department whenever you are convicted of a motor vehicle violation or have action taken against your driver license, permit, or certificate. If you are hired for this job, loss of your driver license or certificate, or a poor driving record, may result in termination of University employment.