

P&P 380-20 Employer Pull Notice System

EXHIBIT E - NOTICE OF POINT ASSIGNMENT BY THE DEPARTMENT OF MOTOR VEHICLES

Instructions: After the employee and department head or supervisor sign this notice, department provides the employee with a copy and retains the original for departmental files.

TO: *(name of employee)*

FROM: *(department head or supervisor)*

DATE:

As you know, your job is included in Department of Motor Vehicles' Employer Pull Notice System. This means the University, as your employer, receives notices from DMV whenever you have been convicted of any moving vehicle violation (both on and off the job) or have had any action taken against your driver's license, certificate, or permit.

This is official notice that the University has been notified by DMV of the following action regarding your driving record:

Action:	Points:	Cumulative Point Total:
		/12 months
		/24 months
		/36 months

Information received through the Employer Pull Notice System may be used as a basis for disciplinary actions up to and including dismissal. If the University determines that you have a poor driving record, or your DMV point total equals or exceeds that which the DMV considers to be "negligent," the University can no longer employ you as a driver.

Your driver license, as well as any special driver certificates or permits, including a current DMV Medical Certificate if applicable, necessary for your job, must be maintained in good standing. The loss of your driver license or certificates, or a poor driving record, may result in termination of employment with the University.

I have received a copy of this notification.

Signature of employee: _____ Date: _____

Signature of department head or supervisor: _____ Date: _____